Osher at UC San Diego – Affiliate Members
How To Access the Osher Online Video Library

1. Upon registration as an Affiliate Member, you will receive an email from UC San Diego Extension with the subject “UCSD Extension Enrollments.” This is confirmation of your registration as an Osher Member. **No action is required upon receipt of this email to complete your registration as a Member.** Here is what the email will look like:

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From: Student Services
Subject: UCSD Extension Enrollments

Welcome to UCSD Extension.
We are pleased that you have enrolled, and excited to make your learning experience an enriching one.
Below you will find your course information. If this is incorrect please contact the Student Services registration office at www.registrar.ucsd.edu or (858) 534-9999.

Enrollment Data for: YOUR NAME HERE
Email: YOUR EMAIL HERE
Student ID: YOUR NEW STUDENT NUMBER
Term/Course: THE MEMBERSHIP YOU REGISTERED FOR
Section ID - Start Date: 
Instructor: 
Textbook: Please check this link for UCSD Bookstore to see if a textbook is required for your course.
NOTE: If you have enrolled in multiple courses you will receive a separate email for each course.

IMPORTANT: If you are currently enrolled in a certificate program, or think you will in the future, you must enroll in all certificate courses for course credit. Students have the choice to enroll for course credit using the letter grade or Pass/No Pass grading option.
Students who choose the Not for Credit grading option, or NNC, will not receive course credit. NNC graded courses cannot be applied toward a certificate program.

1098-T and other educational tax credits
As a result of the Taxpayer Relief Act of 1997, the law requires educational institutions to obtain a valid Social Security Number (SSN)/Individual Taxpayer ID Number (ITIN) from all US Citizens and Permanent Residents who are subject to filing a US tax return. In order for UC San Diego Extension to file the required 1098-T form with the Internal Revenue Service (IRS) concerning your enrollment and the fees you paid, we must have your valid SSN/ITIN. Students who do not provide a SSN/ITIN may be subject to a $50 fine by the IRS. If you do not have income that is subject to US tax, you are not required to supply this information to us. However, please be advised that UC San Diego Extension reports all students to the IRS whether or not you have provided a SSN/ITIN. For more information on educational tax benefits, please visit https://www.irs.gov or call the IRS at 1-800-829-1040 or visit their website at www.irs.gov.

Check your records/grades online
MyExtension: https://myextension.ucsd.edu
This student records portal can save you time and effort by handling your student affairs online. You can accomplish everything from enrolling into a course to printing tuition receipts online.

Log In Instructions
1. When logging in, you will need to provide the email address you used to enroll with UCSD Extension.
2. If you do not know your password, simply click on “Forgot your password?” to create a new one.
3. Once you are logged in you may use the site to view your records as well as:
   - View & Print Grade Reports
   - Update Contact Information
   - View & Print Receipts
   - View & Print Verification of Enrollments
   - View Course Details and Class Location Information
   - Choose Your Marketing & Communication preferences
   - Update your Social Security Number or Opt Out
   - Request to Drop a Course
   - And much more!

Thank you for giving UCSD Extension the opportunity to help contribute to your personal and professional growth.

UCSD Extension
Student Services
(858) 534-9999
http://extension.ucsd.edu
```
**NEXT:** in order to access the Osher Video Library, you must create a password that is associated with your email address and new Osher Member profile.

2. **HOW TO GET YOUR PASSWORD:**
   - After you receive the above email **visit this website:** [https://myextension.ucsd.edu](https://myextension.ucsd.edu)
   - On the right hand side CLICK ON “Get password” (SEE IMAGE BELOW):

   ![Image 1](https://example.com/image1.png)
   ![Image 2](https://example.com/image2.png)

   - You will be directed to the following screen:

   ![Image 3](https://example.com/image3.png)

   **Enter:** your email address, the requested security text, and CLICK ON “SUBMIT”
You will receive an email within 1 hour from “UC San Diego Extension” – CLICK ON THE LINK WITHIN THIS EMAIL and you will be directed to this page:

ENTER A NEW PASSWORD OF YOUR CHOOSING IN THE CORRECT TEXT BOX AND RE-ENTER THE SAME NEW PASSWORD IN THE BOX BELOW AND CLICK SUBMIT

With your email address and this new password, you can now access the Osher Online Video Library:

2. Enter your email address and password on the next page and CLICK ON “LOG IN”:

You will now see the entire Video Library, organized by date with newest videos at the top of the page. Scroll down to see more videos:
TROUBLESHOOTING

If you encounter any issues while trying to view the videos online, please try the following troubleshooting options:

- Sometimes these issues can be caused by a computer’s anti-virus software or firewall settings. Make sure to add olli.ucsd.edu, vimeo.com, vimeocdn.com, and akamaihd.net to the “safe sites” list in your firewall or anti-virus software.
- If you are using a proxy server please make sure to add *.vimeo.com, *.vimeocdn.com, and *.akamaihd.net to the whitelist within those applications.
- If you have browser plug-ins or add-ons installed, please ask them to try disabling them by following these instructions: https://vimeo.com/s/tad
- In Internet Explorer, go to Tools > Compatibility View Settings and add “ucsd.edu” and “vimeo.com” to the accepted sites list

For additional technical support, please contact the Vimeo Help Center at https://vimeo.com/help/contact OR https://vimeo.com/help